

## **ELMS/BUILDING & GROUNDS COMMITTEE**

### **December 12, 2023**

The Elms/Building and Grounds Committee met on Tuesday, December 12, 2023 at 7:00 p.m. The meeting was held at the McDonough County Courthouse, Courtroom 201. Committee Members in attendance included, Chair Larry Aurelio, Vice Chair Terra Litchfield, Dave Cortelyou, Mike Cox, Clayton Murphy, and Dana Walker. Members Vicky Kipling and Dustin Berg were absent. Others in attendance included Andrea Ratermann, Chris Adams, Brian Fredericks, Chad Wilson, Patrick Stout, Elms Administrator Jeff Howd, County Chair Scott Schwerer, and Deputy Clerk Stacey Alexander.

Chair Larry Aurelio called the meeting to order at 7:00 p.m.

#### **Review and Approval of November 12, 2023 Minutes**

Member Litchfield moved with a second by Member Murphy to approve the minutes as submitted. Motion carried on a voice vote.

#### **Farm Report**

County Chair Schwerer said everything is still dry.

#### **Administrator's Report**

Elms Administrator Jeff Howd gave the report. Census is at 71, with 2 being Medicare, 50 being Medicaid and, 18 private-pay. Medicare currently owes \$151,258.25. There were 7 admissions, and 10 discharges.

#### **Financial Report**

Member Cox moved with a second by Member Cortelyou to approve the November, 2023 Financial Reports. Motion carried on a voice vote.

#### **Elms Claims**

Member Litchfield moved with a second by Member Cortelyou to approve the Elm's claims as submitted. Motion carried with a roll call vote of 6 yeas, 0 nays, 0 vacant and 2 absent.

#### **Macomb Public Building Commission**

Chad Wilson gave the report.

#### **McDonough County Maintenance Directors Report**

Chad Wilson gave the report. Work on the clocktower at the Courthouse might start in January, there needs to be some electrical work done and they are working on cleaning it out. The new water fountains are in and will be installed soon.

#### **Brian Fredericks with QCP to Discuss Electrical Pricing**

Fredericks went over the report. A new contract would start February 1, 2024, and that a one-year contract would be best at this time.

Member Walker made a motion with a second by Member Murphy to lock in the rate for a one-year contract. Motion carried on a voice vote.

#### **Discussion for Law Library Floor Repairs and Carpet Replacement**

Chad Wilson informed the Committee that all of the books and shelves have been removed except for one shelf. The walls need to be refinished and it needs new carpet, this will need to be contracted out. Wilson will provide estimates to the Committee in January.

**Building and Grounds Claims**

Member Cox moved with a second by Member Walker to approve the November, 2023 Building and Grounds Claims. Motion carried on a voice vote.

**Other**

None.

**County Board Chair Comments**

County Chair Schwerer informed the Committee that there is a fundraiser going on for Big Brothers Big Sisters and that donations will be collected at the full Board meeting this month.

**Adjourn**

Member Litchfield moved with a second by Member Cortelyou to adjourn the meeting at 7:32 p.m. Motion carried on a voice vote.